

ISLPR Online English Course: 6-week Summer Programme to Develop your Reading and Writing Skills

COURSE DESCRIPTION

Contact hours:

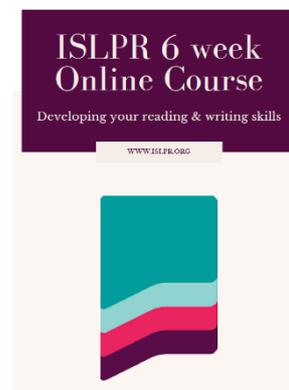
There are no scheduled contact hours for this course. You will receive a new workbook to complete and send back for marking. Your workbooks will be marked, and feedback on any errors made will be provided on the work you submit. Please refer to our course outline below for details on due dates and course content.

Contact before course commencement:

All inquiries before course commencement should be sent via email to marketing@islpr.org

Contact during the course:

All questions related to course content should be asked on the Facebook private group. By doing so, others may benefit from your question too. Any private matters can be sent to appointments@islpr.org.



AIM OF THE COURSE

The aim of the course is to help participants develop their reading and writing skills. Why are we just focusing on these two skills? For two reasons: firstly, if we were to pick just one skill that we believed was the most important skill for people aiming to develop their English proficiency, it would be reading. The more a person reads and the greater variety of things they read, the more language they encounter and the more their language will develop. Secondly, in our experience, there is no doubt that writing has been the greatest source of problems for most ESL learners.

The most fundamental principle in all language development is the more you use English, the more your English develops. The activities in our workbooks are always practical tasks and should not only give participants the opportunity to use their reading and writing skills over the 6-week period, but they will provide participants with an idea of the types of activities you can continue to do in your own time beyond this course, to further develop your language.

2021 COURSE DATES

Enrolment Due Date	Course Commencement Date	Course Completion Date
29 January 2021	05 February 2021	12 March 2021
26 March 2021	02 April 2021	07 May 2021
28 May 2021	04 June 2021	09 July 2021
30 July 2021	06 August 2021	10 September 2021
24 September 2021	01 October 2021	05 November 2021
03 December 2021	17 December 2021	21 January 2022

COURSE DELIVERY

This course is solely online. You will be emailed a series of 4 workbooks to complete over the length of the 6-week course. You will be expected to complete each workbook by the given due date and email it back for marking. Each of your workbooks will be individually marked by an ISLPR tutor and sent back to you with feedback. Any questions you have can be written in the “notes” section of your workbook for the tutor to answer.

As noted above, if you wish to discuss anything with your tutor, you are welcome to apply for a tutorial at the end of the course when our office re-opens.

What can you expect?

Each workbook will be sent to you via email on the dates listed below. You will be required to complete the activities and return the workbooks via email by the given due date. Each workbook will have a different focus (see the course outline below) and will provide theory and practicals to complete. Any questions you have should be written in the “notes” section of the workbook for a tutor to answer.

There will be no contact hours in this course. Instead, every workbook will be individually marked and returned with feedback on the work you have completed.

PREREQUISITES

There are no specific prerequisites for this course. However, basic English is required.

Who is this course suitable for?

Anyone wanting to improve their reading and writing skills whether they are in Australia or other countries. For example:

- Anyone who wants to further develop their English,
- Teachers from overseas wishing to register to teach in Australia or New Zealand who need help in improving their English skills,
- International students wanting to enter Australian or New Zealand universities, Colleges or Secondary Schools who need help in improving their English skills,
- Other people wanting to get vocational registration in Australia or New Zealand who need help in improving their English skills.

What do you get?

- 4 workbooks to be completed over a 6-week period, each designed to focus on developing your reading and writing skills. These workbooks are quite content heavy so we recommend setting time aside each day to work on the books.
- **Personalised** feedback on the work you complete. Every workbook will be marked by a highly qualified ISLPR tutor and returned to the candidate with feedback.
- All participants will be given access to Dr Ingram's lecture on "Developing your reading & writing skills" (RRP \$45.00)
- A certificate of course completion if all course content is completed by the due date.

Other

All workbooks will be provided in PDF format. You will only be allowed to type your answers into the workbook and ask that you do not handwrite answers. This is essential to enable the tutor to give you feedback.

We encourage you to complete the enrolment forms in as much detail as possible so that we can provide some questions in your workbook that are relevant to your background and needs.

COURSE OUTLINE

The dates listed below are examples only to give you an idea of how the course runs. Please refer to the dates section for a list of course dates.

WORKBOOK	DESCRIPTION	DATE RECEIVED	DUE DATE	FEEDBACK RECEIVED BY
Workbook 1	<p>Reading: This week's focus is on skimming and rephrasing.</p> <p>Writing: This week focuses on some words that commonly cause problems for users of English as a second language and, in some cases, even for native speakers.</p>	18 December 2020	03 January 2021	11 January 2021
Workbook 2	<p>Writing: This week's focus is on words that we regularly see causing problems for users of English as a Second Language as well as general advice on writing (e.g. purpose, audience, situation, meaning, etc.).</p>	26 December 2020	03 January 2021	11 January 2021
Workbook 3	<p>Reading: This week's focus is on skimming and rephrasing.</p> <p>Writing: This week focuses on some words that commonly cause problems for users of English as a second language and, in some cases, even for native speakers.</p>	08 January 2021	23 January 2021	01 February 2021
Workbook 4	<p>This week's focus is on improving your grammar skills (conditionals and relative clauses) as well as an overview of academic English.</p>	15 January 2021	23 January 2021	01 February 2021

COURSE CERTIFICATE

1. The certificate you are provided at the end of this course is a *Certificate of Course Completion*. It does not replace the need for you to take an ISLPR test for official purposes, such as teacher registration or university entrance. Graded certificates will not be issued.
2. Participants will not receive their certificate of completion until all fees have been paid in full and all workbooks have been completed and returned to the tutor by the due date.

Important Information

Please note this is an **online English course only**. **The course aims to further develop your English skills**. Therefore, you will not be eligible to use your course certificate for high stakes purposes. **You must do the [ISLPR test](#) if you need to prove your proficiency for academic, professional or vocational purposes.**

The course fees do not include an ISLPR test or an ISLPR rating.

COMMUNICATIONS

In an online course, much of our communication takes place via email and through online forums (a private Facebook group). We will not be running group workshops as the aim of this course is to encourage you to continue practising your reading and writing skills in your own time while on holidays.

If private communication is required, an individual email will be sent.

ABOUT THE COURSE CREATORS

The creators of this course have, together, over 60 years' experience in English language teaching. During these years, they have come to learn what the most frequent issues are when a person is learning English as a second language. This course was designed to help ESL learners improve their reading and writing skills with a strong focus on writing (the most problematic skill).

COURSE COST

BEST VALUE PLAN <i>(pay in full)</i>	FLEXIBLE PAYMENT PLAN
<p>Cost: \$1,731 AUD (excl. PayPal fees)</p> <p>Pay in full bonus: receive a \$200 discount if you pay in full up front.</p> <p>Payment in full is due at the time of applying online.</p>	<p>Please contact our accounts team via email (accounts@islpr.org) to discuss a payment plan that suits your needs. We can offer weekly, fortnightly or monthly payment plans on the full course price of \$1,931.00</p>
<p style="text-align: center;"><i>Please refer to the code of conduct and terms & conditions before booking. Enrolments close 30 November 2020 at 9:00 AM (AEST)</i></p>	

WHAT DO I GET?

You will be sent **FOUR personalised workbooks** over the six week programme. Each workbook is packed with activities that will help develop your reading & writing skills. To get the most out of this course you must complete your enrolment forms with as much details as possible.

Note: each workbook has the same core activities. At the end of each workbook we will provide activities that are relevant to your background and needs. It is for this reason that you **must** provide as much detail as possible on your enrolment form.

A tutor will mark your workbook and provide individual feedback on your work. You will be sent back the marked workbook via email.

All participants in this course will be given access to Dr Ingram's lecture on developing your reading & writing skills (RRP \$45.00).

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CODE OF CONDUCT and TERMS & CONDITIONS

Terms and Conditions for the Online Course

1. The course is intended to help you develop your English.
2. This is not a test preparation course but a language development course. If you would like to familiarise yourself with the ISLPR test format, please read our [blog](#).
3. The ISLPR test and an ISLPR rating are not included in the fees for this course.
4. The certificate you are provided at the end of this course is a *Certificate of Course Completion*. It does not replace the need for you to take an ISLPR test for official purposes, such as teacher registration or university entrance.
5. Though no course can honestly guarantee an outcome, many years of research have demonstrated that, if learners seriously follow the advice given throughout this course, their language is most likely to develop.
6. Your success on this course depends on the effort you put into following up the advice provided. It is your responsibility to submit workbooks and questions on time. Workbooks must be emailed to info@islpr.org by the due date listed. If your workbook is received late, you will not receive feedback before the next workbook is sent.
7. The course is intended for learners who have already achieved at least basic English proficiency. It focuses on areas of particular need that we have identified from testing and tutoring many candidates over the past 40 years.
8. If you elect to pay full fees upfront, you will receive a copy of our eBook after the completion of this course.
9. Workbooks will be sent to the email address listed on your application form.

Enrolment Agreement Terms

1. By accepting these terms, the participant agrees to pay the Course fees (including GST) for the Course using the payment method selected on the enrolment form.
2. The participant accepts that he/she is required to pay the full amount of the Course fees even if he/she does not complete the Course.
3. If you elect for a payment plan and miss a payment, you will not receive the next workbook until payment has cleared. Failure to pay within 5 business days will mean you are immediately removed from the course.
4. We will not “hold” a position in the course for prospective attendees. Only those who have applied and paid will be accepted into the course.
5. The duration of the course is stated in the course description.
6. Participants will not receive their certificate of completion until all fees have been paid in full and all workbooks have been completed and returned to the tutor.

Course Withdrawal and Refunds

1. We are not required to provide a refund if you change your mind about the course that you chose to enrol into (this is in accordance with Australian Consumer Law).
2. We understand that candidates may have extenuating circumstances that prevent them from undertaking the course. Where evidence can be provided to support your circumstances, course fees may be refunded as per the following:
 - a. A full refund is permitted if the enrolment is cancelled before the commencement date (18 December, 2020) and/or if access to resources has not yet been provided.
 - b. No refunds will be provided after the commencement date of the course.
 - c. Discretion in assessing the extenuating circumstances rests with the Operations Manager who will assess refund applications on a case by case basis.

Confidentiality and Privacy Policy

We will only disclose information that we have about you:

1. to the extent specifically required by Australian law; or
2. for the purposes of this agreement (including disclosing information in connection with any query or claim) -
information provided by you is considered confidential and will not be divulged to any third party, nor will it be sold.
3. Upon enrolment in the course, we may use the content from your emails in our marketing materials and on our website testimonials page, as well as send you a monthly newsletter. Please be assured that we respect your privacy and only comments related to course outcomes and student experiences will be mentioned.

Your Obligations

1. All information provided to ISLPR Language Services (ILS) must be accurate.
2. You must notify us of any changes to your contact details immediately.
3. All work submitted to us must be your own work without plagiarism.
4. All interactions with ILS staff and other students must be conducted politely and respectfully. ILS reserves the right to determine, at its sole discretion, what constitutes abusive language or harassment, which could lead to cancellation of enrolment. No refunds will be given in such circumstances.

Code of Conduct Online

We respect other people's rights, and expect you to do the same:

1. You will not post content or take any action on Facebook or Zoom that infringes or violates someone else's rights, is offensive or otherwise violates Australian law.
2. If you collect information from other candidates (i.e. users in the Facebook group or Zoom workshops) you need to obtain their prior consent.
3. You will not share anyone's identification documents or sensitive information.
4. We can remove any content or information you post on Facebook or Zoom if we believe it violates this statement of our policies.
5. You will not use our copyrights or Trademarks or any confusingly similar marks, except as expressly permitted by ISLPR Language Services with our prior written consent.

Copyright and Proprietary Property

1. This course is the copyrighted proprietary property of ISLPR Language Services. You will also receive links to materials that are the copyrighted proprietary property of third parties. No part of any course materials may be reproduced, stored in a retrieval system, or transmitted in any form or by any means or translated into any language, without the prior written consent of ISLPR Language Services.

FAQS

Do we get personalised one-to-one feedback in this course? For example, will our workbooks be marked and sent back with comments?

Yes! All workbooks that you submit on time by the due date will be marked by an ISLPR tutor and sent back to you with feedback. As this course does not have a workshop component, we recommend participants post their questions in the Facebook forum or write a question on the notes page of their workbook.

If I did the 14-week online course can I do the 6-week Summer course?

You are more than welcome to take part in both courses though, due to the similar content in both, we recommend considering which course better suits your learning style. The way the two courses are delivered are quite different. The purpose of the 14-week course is to teach participants how to self-reflect and detect errors in their own language. The 14-week course involves more contact hours where you are encouraged to engage in discussions during our live workshops. On the other hand, the purpose of the 6-week course is to focus more on your reading and writing skills and to complete the workbooks in your own time. There are no set contact hours in this course though questions may be asked in our group forum. Although this is a shorter course, due to the increased personalised feedback in the 6-week course, there is a price difference between the two courses.

Are there language requirements?

Yes. A person intending to take this course should have basic English skills.

What should I do if I do not receive a workbook via email?

We recommend checking your junk email. If you cannot find the email, immediately email appointments@islpr.org so that we can resend the workbook.

How do I register?

Enrolments open on Saturday, 07 November 2020. You will need to register via our website. If you have registered your interest you will receive a link via email to register online.

When should I register?

As we are limiting the number of participants, you should register as soon as possible.

Enrolments open on Saturday, 07 November 2020 at 07:00AM. Enrolments close on 30 November 2020 at 9:00AM.

You will receive your first workbook on the commencement date of the course.

Will you be offering this course again?

Yes. However, we do not have a confirmed date yet for the second round.

My payment did not go through. What do I do?

Contact our accounts team via email accounts@islpr.org

Do you provide financial assistance or payment plans?

We offer a fortnightly payment plan.

Our online courses are not eligible for state or federal financial aid.

Can I get a refund if I am unable to attend?

Please refer to the terms and conditions for more information. Refunds will not be given after the commencement date when resources have been sent to participants.

I am registered. Now what?

You will be sent your first workbook on 18 December 2020 at 5AM. We recommend completing the workbook before you receive the next workbook in the series. This will allow time to reflect on what you have done as opposed to rushing through the work at the last minute.

Do I need specific equipment?

You will need access to Adobe PDF reader in order to complete the interactive PDFs. Adobe PDF reader is free to download.

We can accept only computer-written work so that feedback can be more easily given. We cannot accept handwritten answers.

Workbooks will be sent via email (PDF format).

Is there an orientation for online students?

No. There is no direct contact time in this course. All work is self-paced and workbooks will be marked and returned by an ISLPR tutor.

Do I need to buy textbooks?

No. We will provide all the information you need in your workbooks.

I completed my course! Now what?

Well done!

When you successfully complete the online course you will be eligible to receive a certificate of completion. You will only receive a certificate if you:

- Have paid your fees in full.
- Actively participate in the course.
- Complete and submit all your workbooks.

If you need to do an ISLPR test, course attendees will be provided a discount code. Contact accounts@islpr.org for your one-time-use code.

Can I put my online course toward a professional certificate or degree program?

The purpose of an online course is to deepen your knowledge of a particular field. In this case, our online course aims to develop your English skills. Therefore, the course cannot be formally applied as credit to other courses or institutions.

Can I use the Course Completion Certificate instead of taking a test of English for teacher registration or university entry?

No, this is a course designed to help you develop your English proficiency. Like most such courses, it is necessary to [take an ISLPR test](#) to verify your English proficiency.

Whom should I contact if I have further questions?

Please send questions to marketing@islpr.org. Due to the number of enquiries we receive around enrolment time, please allow 24 hours for a reply.